

Administration Committee

2013-03-06 13:35:00.0

Note: Date and Time Change Or immediately following the 1:30 p.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2013-02-28 14:26:31.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Vacant

Vice Chair

Scott Wiener

Members

Alicia Aguirre Tom Bates
David Campos Bill Dodd
Federal Glover Steve King
Bijan Sartipi+

Ex Officio

Amy Rein Worth*** David Cortese***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

1. Confirm Quorum

Consent:

2.

Action: Committee Approval

Minutes - February 13, 2013.*

a)

- [2a Minutes February 2013a.pdf](#)

Monthly Financial Statements - January 2013.

b) **Presented by:** Eva Sun

- [2b January 2013 Financials.pdf](#)

Investment Reports for January 2013.*

c) **Presented by:** Sue Woo

- [2c Investment Report January 2013.pdf](#)

Resolution No. 4092 - Contract Authorization for FY 2013-14 Caltrans Environmental Justice Planning Grant: National Indian Justice Center - Safe Journeys: Tribal Strategic Transportation Safety Planning.*

d) **Presented by:** Dave Vautin

Action: Commission Approval

- [2d Res 4092.pdf](#)

Regional Express Lane Network: Recommendation to Amend the Bay Area Infrastructure Financing Authority (BAIFA) Board and Assign Responsibilities to BAIFA.

3. **Presented by:** Andrew Fremier

- [3ab Res 3769 and Res 4087 Express Lanes.pdf](#)

MTC Resolution No. 3769, Revised - Amend the Bay Area Infrastructure Financing Authority (BAIFA) Board.*

The Committee will be asked to refer MTC Resolution No. 3769, Revised to the Commission, which would

a. *amend the BAIFA board membership.*

Presented by: Andrew Fremier

Action: Commission Approval

Resolution No. 4087 - Delegate MTC Express Lane Responsibilities to BAIFA.*

The Committee will be asked to refer MTC Resolution No. 4087 to the Commission, in which MTC would delegate to BAIFA responsibility to develop, operate, procure, install, maintain and finance the Regional

b. *Express Network.*

Presented by: Andrew Fremier

Action: Commission Approval

Regional Express Lane Network Contract Actions.*

4. **Presented by:** Lisa Klein

Action: Committee Approval

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- [4abc Express Lanes Contracts.pdf](#)

a. **Contract Amendment - Technical Assistance: Parsons Brinkerhoff, Inc.* (\$925,000)**

b. **Contract Amendment - Phase 1 Project Approval/Environmental Document: HDR, Inc. (\$3,000,000)**

c. **Contract Amendment - Electronic Toll Services System Manager: Atkins North America, Inc.* (\$3,000,000)**

The Committee will be asked to authorize the Executive Director, or his designee to negotiate and enter into contract amendments with the above firms, respectively, to: a) extend program management assistance through completion of Phase 1 project approval/environmental document; b) complete the environmental document and project approval for Phase 1 and begin at-risk design; and c) support development of toll system requirements and procurement of a toll systems operator.

Other Business/Public Comment/Adjournment

5.

Action: Information

Next meeting

2013-04-10 09:35:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

***MTC's chair and vice-chair are ex-officio voting members of all standing committees.

+Non-Voting member.

++Item will be distributed at the meeting.

Quorum:A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4).

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: MTC meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 510.817.5757 or 510.817.5769 for TDD/TTY. We require three working days notice to accommodate your request.

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